



BLACK CULTURAL SOCIETY
of Nova Scotia

Seeking Volunteer Board Members

The Black Cultural Society of Nova Scotia, established in 1977 as a provincial charitable organization with a mandate to Protect, Preserve and Promote African Nova Scotian Heritage and Culture. These objectives are carried out through the operation and management of the Black Cultural Centre for Nova Scotia.

The Society is seeking energetic, community minded individuals who have a passion to do more and to serve on our volunteer board of directors for a 3 year term.

Visit: board.bccnsweb.com for more information or pickup a nomination package at the Black Cultural Centre, 10 Cherry Brook Road, Cherry Brook.

Application Deadline: June 26, 2015





BLACK CULTURAL SOCIETY
of Nova Scotia

Volunteer Board Recruitment

The Black Cultural Society of Nova Scotia, established in 1977 as a provincial charitable organization with a mandate to Protect, Preserve and Promote African Nova Scotian Heritage and Culture. These objectives are carried out through the operation and management of the Black Cultural Centre for Nova Scotia.

The Society is seeking energetic, community minded individuals who have a passion to do more and to serve on our volunteer board of directors for a 3 year term, with a focus on the following areas of expertise or professional knowledge:

- ✓ Museumology
- ✓ Finance
- ✓ Education
- ✓ Community Development
- ✓ Law
- ✓ Fundraising

Recently the Black Cultural Society underwent important changes to its operations and the Provincial Legislation that governs the organization. These changes have resulted in a reduction of board size and realignment of our goals to be relevant in today's society. We are seeking perspective board members to represent one of the following regions:

- | | |
|--|--|
| ~ Halifax Regional Municipality | ~ North (Cumberland, Colchester, Pictou) |
| ~ Cape Breton | ~ Valley (Kings, Annapolis, Hants) |
| ~ South Shore (Shelburne, Lunenburg, Queens) | ~ West (Yarmouth, Digby) |
| ~ East (Antigonish, Guysborough) | ~ At Large |

Completed nomination forms can be submitted via email (nomination@bccnsweb.com), by mail or in person at the Black Cultural Centre, no later than June 26, 2015.

Black Cultural Society for Nova Scotia

Attn: Board Recruitment Committee
10 Cherry Brook Road
Cherry Brook, NS B2Z 1A8

All nominations will be held in strict confidentiality and will be reviewed by the board recruitment / nomination committee.



Black Cultural Society of Nova Scotia

parent organization of the

BLACK CULTURAL CENTRE FOR NOVA SCOTIA

Board of Directors of the Black Cultural Society for Nova Scotia General Terms of Reference

Position:

Board Member

Authority and Responsibility:

The Board of Directors is the legal authority for the Black Cultural Centre for Nova Scotia. As a member of the Board, a Director acts in a position of trust for the community and is responsible for the effective governance and financial affairs of the organization.

Requirements:

- Be a member of the Black Cultural Society in good standing.
- Have good knowledge of or are a part of the African Nova Scotian community.
- Committed to the work of the organization - Protect Preserve and Promote African Nova Scotian History and Culture.
- Knowledge and skills in one or more areas of Board governance: policy, finance, programs, personnel, and advocacy.
- Attendance at bi-monthly Board meetings.
- Willingness to serve on committees.
- Attendance at meetings of assigned committees.
- Attendance at Annual General meeting.
- Support of special events.
- Support of fundraising events.

Hours Required per Month:

10-12 hours per month

3-4 hrs for board meetings, 2-3 hrs for correspondence (email, phone) and 4-5 hrs of committee work (estimated).

Term:

Directors are elected by the membership at the Annual General Meeting, following a nomination application process. Directors serve for a three-year term under the terms and conditions outlined in the Black Cultural Society By-Laws.

General Duties:

- A director is fully informed on organizational matters and participates in the Board's deliberation and decisions in matters of policy, finance, programs, personnel and advocacy.
- Development of policies and guidelines in the operation of the Black Cultural Centre.
- Approve, where appropriate, policy and other recommendations received from the Board, its standing committees and staff.
- Participate in development of the Black Cultural Societies' organizational plan and strategic planning.
- Participate in all board development/board review exercises.
- Assist in developing and maintaining positive relations among the Board, communities, staff and community to enhance the Black Cultural Societies' mission.
- Participate in special events and programs of the Black Cultural Society / Centre.



BLACK CULTURAL SOCIETY
of Nova Scotia
 Parent Organization of The Black Cultural Centre

Black Cultural Society of Nova Scotia
 10 Cherry Brook Road, Cherry Brook, NS B2Z 1A6 | 902-434-6223 • 1-800-465-0767

Volunteer Board Nomination Form
Serving From July 2015 - 2018 (3 Year Term)

Please complete this form and attach a recent CV or Resume.

Candidate Information

Name _____

Home address _____

Home phone number _____

E-mail address _____

Alternate Phone number _____ [] Work [] Cellular

Employment/Position _____

Education _____

Are you currently a member in good standing of the Black Cultural Society of Nova Scotia [] Yes [] No

Previous experience (if any) with **(name or organization)**

Please select the area / community the candidate will represent:

- | | |
|--|--|
| ~ Halifax Regional Municipality | ~ North (Cumberland, Colchester, Pictou) |
| ~ Cape Breton | ~ Valley (Kings, Annapolis, Hants) |
| ~ South Shore (Shelburne, Lunenburg, Queens) | ~ West (Yarmouth, Digby) |
| ~ East (Antigonish, Guysborough) | ~ At Large |

Please check any of the following skills or experience that the candidate possesses.

- | | |
|---|--|
| <input type="checkbox"/> Finance, accounting | <input type="checkbox"/> Management, administration |
| <input type="checkbox"/> Museum, archives | <input type="checkbox"/> Nonprofit experience |
| <input type="checkbox"/> Fundraising and special events | <input type="checkbox"/> Teaching experience, curriculum development |
| <input type="checkbox"/> Public relations, communications | <input type="checkbox"/> Contacts, networking |
| <input type="checkbox"/> Legal, Policy Development | <input type="checkbox"/> Grant writing |
| <input type="checkbox"/> Research | Other _____ |
| <input type="checkbox"/> Other _____ | |

Affiliations or organizations the candidate belongs to (e.g., membership, professional, civic).

Community Endorsement: Please provide the names of two individuals that reside in your community/region* (that are Members in Good Standing of the Black Cultural Society) that will endorse your nomination. *Note: If the nomination is for an at-large position, the two community endorsements may reside within Nova Scotia.

1. _____ 2. _____

Time Commitment: A general time commitment of 10 - 12 hours per month is expected of board members to prepare for and attend board meetings and committee meetings.

Term: 3 Years

Submitted by

Name _____ Date _____

Phone _____ E-mail _____

Is this a self-nomination? If not please complete the following questions:

Has this person been contacted to determine their interest in being nominated? _____ Yes _____ No

If "yes," would he/she be willing to serve if elected? _____ Yes _____ No

The Black Cultural Society Nomination Committee, will review all applications and will contact those selected for further details. The Nomination committee is made up of two current board representatives, two museum industry representatives and two community representatives.

Thank you for your nomination

For Office Use
Date Received:
Document Check List: Resume or CV Is candidate a member: Yes / No
Notes: